

# MINUTES

**Meeting:** DEVIZES AREA BOARD  
**Place:** Devizes Sports Club, London Road, Devizes SN10 2DL  
**Date:** 19 May 2014  
**Start Time:** 6.30 pm  
**Finish Time:** 8.45 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Liz Bryant, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble, Cllr Simon Jacobs (Chairman), Cllr Laura Mayes (Vice Chairman) and Cllr Philip Whitehead

### **Wiltshire Council Officers**

Richard Rogers (Community Area Manager) and Eleanor Slack (Democratic Services Officer)

### **Town and Parish Councillors**

Devizes Town – Judy Rose, Simon Fisher, Jeff Ody, Nigel Carter  
All Cannings -  
Bishops Cannings – Eric Clark  
Bromham -  
Easterton -  
Erlestoke –  
Etchilhampton – M Loots  
Great Cheverell –  
Little Cheverell –  
Market Lavington –  
Marston -  
Potterne –  
Roundway –  
Rowde – Jackie Bawden, R Jeffries

Stert -  
Urchfont –  
West Lavington -  
**Worton –**

**Partners**

Wiltshire Police – Matt Armstrong, James Siagate, Luke Woodward  
Wiltshire Fire and Rescue Service – Mike Franklin, D Nixon  
CCG – Helen Osborn, Jo Cullen  
DCAP – Chris Butler, Philip Marks, Ian Rose

**Total in attendance: 42**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
13	<p><u>Election of Chairman and Vice Chairman</u></p> <p>Cllr Mayes opened the meeting and invited nominations for Chairman.</p> <p><b>It was resolved to;</b></p> <p><b>Elect Cllr Jacobs as Chairman.</b></p> <p>The Chairman invited nominations for the position of Vice-Chairman.</p> <p><b>It was resolved to;</b></p> <p><b>Elect Cllr Whitehead as Vice-Chairman.</b></p>
14	<p><u>Appointments to Outside Bodies</u></p> <p>The appointment of outside bodies and working groups as detailed in the agenda pack were approved.</p>
15	<p><u>Welcome and Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>a) <b>Recycling Success</b></p> <p>The success of Wiltshire's kerbside collection of recycling had led to a review of Wiltshire's mini-recycling sites. Households across Wiltshire had recycled more than 68,000 tonnes in 2013 through kerbside collections and the smaller recycling sites were being used little. As a result the remaining 126 mini-recycling sites in Wiltshire would be removed.</p> <p>b) <b>Mentoring scheme</b></p> <p>Following support from the Mentoring Coordinator, Margaret Bryant, 36 companies had agreed to participate in the mentoring scheme creating places for 38 mentees. A business fair would take place on 14 July 2014 from 11am to 3pm.</p> <p>c) <b>Area Board Review</b></p> <p>The format of the Devizes Area Board had been amended to allow more time for discussion and debate on key issues.</p> <p>d) <b>Public Health and Wellbeing Grant</b></p>

	<p>Wiltshire Public Health had established a fund to support public health and wellbeing for people in Wiltshire. The fund was designed for projects which sought to support building healthy and resilient communities, by bringing communities together to make a positive difference to people's health. Full details of the grant were circulated at the meeting.</p> <p>e) <b>Skate Park</b></p> <p>A number of challenges had been faced which had delayed the construction of the Skate Park. It was hoped that construction would begin in early July.</p>
16	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Dr Martin Foley and Rick Rowland.</p>
17	<p><u>Declarations of Interest</u></p> <p>Cllr Sue Evans declared an interest in item 12. She was a member of Devizes District Association for the Disabled.</p>
18	<p><u>Partner Updates</u></p> <p>a) <u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin, joined by Darren Nixon gave an update to the Area Board. Wiltshire Fire and Rescue Service had been working with Dorset Fire and Rescue Service. Wiltshire Fire and Rescue were facing an annual shortfall in funding of £3.1 million. Their key aim was to reduce spend whilst protecting front-line services. A public consultation was running from 16 June 2014 to 24 August 2014, with decisions being taken in September 2014. Mike Franklin encouraged members to contact him for a follow up Area Board presentation.</p> <p>In the discussion that followed, members noted the benefits of maintaining a Fire and Rescue presence in the geographical area which could be achieved by combining offices with third parties such as Wiltshire Council.</p> <p>b) <u>Wiltshire Police</u></p> <p>An update was provided by Inspector Matt Armstrong and PC James Sheep. Tackling anti-social behaviour in St Mary's close was a priority. There had been a decline in anti-social behaviour following regular patrols in the area. The Police were working with Community Speedwatch teams, particularly the Urchfont and Great Chirvil areas and following this work a decline in speeding had been reported. The Police were seeking to divert young people away from the Criminal Justice System and had given a tour of Earlstoke prison to local school children to facilitate this.</p> <p>c) <u>Devizes Campus Team</u></p>

	<p>The Devizes Campus team were liaising with 40 partners to determine the facilities required in the Campus building.</p> <p>d) <u>Town and Parish Councils</u></p> <p>Rowde Parish Council - Concern was expressed that a warning was not issued prior to the installation of temporary traffic lights on Dunkirk Hill.</p> <p>e) <u>Devizes Community Area Partnership (DCAP)</u></p> <p>DCAP launched the Devizes Means Business website which could be accessed via the following link: <a href="http://devizesmeansbusiness.com">http://devizesmeansbusiness.com</a>. The website sought to encourage economic growth in the Devizes community area. A short video was shown which highlighted the benefits of living, and owning a business in Devizes.</p> <p>DCAP were seeking to encourage Town and Parish Councils to create neighbourhood plans. The Neighbourhood Plan Steering Group were producing a best practice guide to help others and were seeking to organise a meeting with Parish Councils to discuss any relevant issues.</p> <p>Concerns were raised regarding the Connect 2 Bus Service consultation and the service provided between Devizes and Pewsey. DCAP were concerned that any changes would cause the service to deteriorate. Following discussion, it was confirmed that Wiltshire Council had gone out to tender on the service because the existing contract was due to terminate in October 2014. The additional service that had been provided over the last few years was funded by central government, but this funding had ended. Following a show of hands, Area Board attendees supported a review of the service from a third party consultant.</p>
19	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 24 March 2014 were presented.</p> <p><b>It was resolved to:</b></p> <p><b>Amend the minutes to indicate that Helen Osborn provided the CCG partner update.</b></p> <p><b>To approve and sign the minutes as a correct record.</b></p>
20	<p><u>Youth Services Review</u></p> <p>Cllr Mayes provided an update on the Youth Services Review. Following consultation, Cabinet had approved the community led option for Wiltshire's youth service. Youth services would be coordinated in each community area, allowing young people to shape the provision of youth services they receive.</p>

21	<p><u>New Model Health Services</u></p> <p>Dr Helen Osborn, Dr Sandford Hill and Jo Collern of the Clinical Commissioning Group (CCG) gave a presentation on New Model Health Services.</p> <p>Wiltshire CCG was created on 1 April 2013. They sought to provide high quality, effective, clinically led and local services. The CCG commissioned health services for the public, they had a budget of £520 million and provided services for over 480,000 people. Wiltshire was divided into four key areas.</p> <p>The CCG sought to provide care within the community to reduce expenditure and relieve pressure on local hospitals. As part of this aim they were educating patients and enabling them to manage their own condition.</p> <p>Many of the CCG's initiatives had improved patient care and reduced expenditure. A pilot project to improve dementia care had been successful, allowing patients to access care directly from their GP surgeries. This had reduced waiting time from nine months to four weeks. The CCG had set up regular ward rounds at local care homes, which had reduced unnecessary admissions to hospitals by 30%.</p> <p>The CCG had appointed 23 care coordinators to help patients to understand and navigate the system. Virtual clinics were being created to allow consultants to look up referrals and give advice. There were lengthy waiting list for physiotherapy appointments, and the CCG were hoping to provide alternative treatments such as Pilates as a means to reduce this. The creation of a minor injuries and illnesses centre could improve community care in Devizes.</p> <p>Following discussion, the CCG were encouraged to contact the Devizes Campus Group to explore the medical facilities required in the Campus. It was also confirmed that where possible, Arriva coordinate patient transport across Wiltshire.</p>
22	<p><u>Request for change of use of telephone box at Bishops Cannings</u></p> <p>Area Board members considered a request by the Parish Council for a change of use of the telephone box at Bishops Cannings to house a defibrillator.</p> <p><b>It was resolved to;</b></p> <p><b>Approve the request.</b></p>
23	<p><u>Improving our local transport</u></p> <p>a) <u>Community Area Transport Group (CATG) report</u></p> <p>In addition to the report provided within the agenda pack, Cllr Whitehead explained that a small budget had been allocated to improve the London Road pedestrian crossing. The Melksham CATG had agreed to support the Cain Hill</p>

	<p>pedestrian crossing.</p> <p>b) <u>Local Highways Maintenance Schemes</u></p> <p>Wiltshire Council had allocated an additional £52 million to improve Wiltshire's roads.</p> <p><b>It was resolved to;</b></p> <ul style="list-style-type: none"> <li>• <b>Approve the local highways maintenance schemes as detailed in the agenda pack.</b></li> <li>• <b>Agree to alter future highways maintenance schemes on an exception basis only.</b></li> </ul> <p>c) <u>Shane's Castle</u></p> <p>Cllr whitehead explained that the land at Brofort may be required to complete the work at Shane's Castle. This requirement would be incorporated within the sale of land.</p> <p><b>It was resolved to;</b></p> <p><b>Allocate funding to Developmental Services for the road work.</b></p>
24	<p><u>Area Board Funding</u></p> <p>The Area Board considered applications for community area grant funding.</p> <p><b><u>Decision:</u></b></p> <p><b>To award £2,043 to Devizes &amp; District Association for the Disabled.</b></p> <p><b>Reason for decision: The application meets grant criteria for 2014/15.</b></p> <p><b><u>Decision:</u></b></p> <p><b>To award £4,383 for Wiltshire Blind Association.</b></p> <p><b>Reason for decision: The application meets grant criteria for 2014/15.</b></p>
25	<p><u>Close</u></p> <p>Future meeting dates:</p> <p>Monday 29 September – 6.30pm – Devizes Sports Club  Monday 24 November – 6.30pm – Devizes Sports Club</p>